

**Elwood Care Center & Assisted Living  
Board Minutes  
Monday, February 9, 2026**

**Facility Licensed for 47 beds**

**Certified for 43 beds**

**Goal 35 beds**

Census as of 2/6/2026  
Nursing Facility 31    Assisted Living 8

The Elwood Care Center and Assisted Living Board of Directors met on Monday, February 9, 2026 in the meeting room at the Care Center at 10:00 a.m. Present at this regular monthly meeting were Betty Koenig, Steve Rath, Kent Holl, Kim Scoville and Mary Nelson. Administrator Kate Reiners, Business Office Manager Amy Dytrych were also present.

Chair Betty called the meeting to order stating that we follow the requirements of the open meeting act. The agenda is placed on the board at the Care Home for the public to see.

**Agenda**

- The January 2025 minutes were approved as corrected.
- The Financial Reports and Analysis and Balance Sheet: reports for January (month four) were reviewed and approved following a motion from Steve and second from Kim.
- Account Receivable Aging Report and Bad Debts were reviewed. A motion to approve writing off the bad debts was made by Mary and seconded by Steve, all approved.
- The January bills, those already paid and those to be paid were reviewed. Payment unanimously approved following a motion made by Steve and second by Kent.

**Old Business**

- Strategic Planning: Village will be coordination next steps with Elder Dynamics, believe proposal has been sent.
- Facility Assessment Review: Adult Day Services & Respite Care – we are in the process of updating our policies and procedures. Ongoing review is needed to ensure we are in compliance with regulatory requirements. We have reached out to DHHS with our questions.

**New Business**

- Policy Review: none
- Proposal made to reduce the number of licensed beds from 47 to 43 to match the number of certified beds. Steve motioned to approve, Mary seconded and all approve. Kate will start the process.
- SMK Medical Audit and Proposal: They did a revenue analysis for ECC, results were shared and their recommendation for proposed continuing education, auditing and the cost of doing this was discussed. Kim motioned and Steve seconded to have Kate renegotiate with them for a shorter time frame of 3 months (suggested 5 months). Motion was approved by all.
- Trailblazer Community Investment Grant: This grant was awarded to us for enhancing programs, improving facilities and expanding access to services that benefit residents of our county. This grant is renewable for 5 years. Discussion held and it was decided to get bids to make physical therapy entry ADA compliant.

- Straregoc Planning Focus Area: a new logo has been created to trial on clothing for staff to purchase.

**Other**

Date of the next meeting is scheduled for Monday, March 9, 2026 at 10:00 a.m. at The Care Home.

Respectfully submitted, Mary Nelson/Secretary